

## **Terms of Reference Consulting service for the Design, Drawing and Estimation of the Adult Day Care Center**

### **BACKGROUND**

In some studies conducted by the Gerontology Association in Albania show that about 60% of the elderly across the country suffer from chronic diseases, while 30 percent to 40 percent of medication, used from the third age, and significantly affect the state budget. The health condition, especially of the elderly over 75 years old and ill is a critical exclusion factor.

The study “Assessment of socio-economic conditions, social participation and health status of elderly in Albania”, conducted by the Albanian Aging Network in 2017, confirms that about 8% of the elderly have no contact with family members and/or friends –testifying to a complete social isolation of this category of older people. The rate of social exclusion is somewhat higher among women (8.7%) compared to men (7.7%), and is much higher among the very elderly compared to those at a younger age.

In 2019 the Ministry of Health and Social Protection developed the Aging Plan 2020-2025 with the support of UNFPA under the coordination of ACPD. In the plan issues related to health and services are specifically mentioned for cities of Tirana and Vlora such as: chronic diseases, depression and anxiety, loneliness, difficulties in mobility, poverty, insufficiency to afford expense related to drugs.

Considering this context Albanian Center for Population and Development has developed a proposal which will contribute to implementation of the Action Plan for Elderly through establishing an elderly center in Vlora with the aim to enrich participants’ lives, building upon their skills and strengths, and providing health care and lots of social interaction.

### **Scope of the work:**

The scope of the works to be undertaken by the consultancy architect includes the following:

1. Site survey and develop site layout for Adult Day Care Center in Vlora
2. Architectural drawings including sewerage and plumbing facilities in complete sets.
3. Structural drawings with complete detailing.
4. Electrical drawings complete with cable connection.
5. Detailed specifications for the various items of works.
6. Detailed cost estimate, and rate analysis wherever necessary.
8. Obtaining the building permit and the necessary approvals of the designs for construction of the building from the authorities concerned.

It shall be the responsibility of the consultancy architect to:

1. Carry out the physical verification of the site for assessing the scope of work; and
2. Conduct necessary tests to determine the design parameters.

## **Detail Design Works**

**Description of Work:** Survey, Design, Drawing and Estimation of the Adult Day Care Center construction.

**Location:** Vlora

**Project Duration:** 2 months

### **Objectives:**

The consultant is expected to prepare master plan of Adult Day Care Center, carry layout of the proposed infrastructure and site development works, survey, detail electrical, preparation of drawings of all designs, cost estimate including rate analysis for the whole project and obtaining of necessary design approval for construction from authority concerned.

### **Scope of Consultancy Services:**

1. Selection of one of the facilities proposed by the municipality of Vlora
2. Preliminary situation of the existing environment and necessary measurements
3. Project proposal for the adaptation of this environment as an adult day care center
4. Final construction project and furnishing of the premises
5. Technical report and prevention of works
6. Tracking of construction works.

The key architect shall meet the following minimum eligibility requirements:

1. Must have at least Bachelors Degree in Architecture from a reputed University.
2. Must have at least 5 years of experience in building design works.

### **Reports and Documents:**

The selected Architect shall be required to submit and present the followings reports for review and approval:

- Inception Report, at the end of first week from the date of commencement of the services, and the followings:
  - Preliminary Master Plan
  - Soil investigation data and report of the site
- Interim Report, at the end of second week from the date of commencement of the services:

- Master plan with complete site development works
- Architectural drawings with complete details

➤ Draft Final Report, at the end of third week from the date of commencement of the services:

- Master plan with complete site development works
- Architectural drawings with complete details
- Plumbing drawings
- Structural drawings with complete details
- Structural analysis and design calculations

➤ Final Report, at the end of last week from the date of commencement of the services, are the followings:

- Specification of the works
- Details of measurement and abstract of estimated cost
- Building permit and design approvals from concerned authority

**The final report shall also consist of the following documents:**

- Three sets of detail design drawings printed on A3 size paper for the purpose of tendering only.
  - Cost estimate and rate analysis for all items of work– one hard copy and soft copy in a Compact disc in editable format.
  - Two copies of detail structural analysis and design of the buildings for the reference of Departmental engineers.
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